



## PUPIL REGISTRATION FORM – CONFIDENTIAL

To be completed by all persons with parental responsibility<sup>1</sup> for the child  
PLEASE USE BLOCK CAPITALS

### YOUR CHILD

Surname of child:				
First name(s) [in full]:				
Preferred name:				
Sex:	Boy:	<input type="checkbox"/>	Girl:	<input type="checkbox"/>
Date of birth:				
Nationality:	British:			<input type="checkbox"/>
	Other European: <i>(please specify)</i>			<input type="checkbox"/>
	Other non-European: <i>(please specify)</i>			<input type="checkbox"/>
Registration for:	Day:	<input type="checkbox"/>	Boarding:	<input type="checkbox"/>
Proposed date of admission:	Term and year of entry:			
Is English your child's first language? <i>(If not, please state his/her first language)</i>				

Please state name and address of the present school or educational institution (with date of entry):

  
  

Name of Head (or equivalent):

Please mention here the names of any family attending the School, registered for entry, or with any other connection with the School:

<sup>1</sup> Parental responsibility is defined in the Children Act 1989 as "all rights, duties, powers and responsibilities and authority which by law **a parent** of a child has in relation to the child and his or her property". It equates to legal responsibility for the child. If you have any doubts about whether you do or do not have parental responsibility for the child you may wish to seek legal advice.

## PARENTS/GUARDIANS' DETAILS

Please ensure more than one emergency telephone number is included and circle parent/s that the child normally lives with.

Relationship to child	Father*		Mother*
Title:			
Full name:			
Full address:			
Occupation:			
Nationality:			
Home tel:			
Work tel:			
Mobile tel:			
E-mail address(es):			
*If you have parental responsibility for the child in a capacity other than as a parent of the child, please state your relationship to the child here:			

Are there any circumstances or conditions including any known special educational, disability or behavioural needs relating to your child of which the School should be aware that may prevent the child taking full advantage of a Queen Mary's education? Please tick as appropriate:

ADHD	<input type="checkbox"/>	Allergies <i>(please specify below)</i>	<input type="checkbox"/>	Asperger Syndrome	<input type="checkbox"/>
Autism	<input type="checkbox"/>	Dyslexia	<input type="checkbox"/>	Dyspraxia	<input type="checkbox"/>
Hearing impairment	<input type="checkbox"/>	Visual impairment	<input type="checkbox"/>	Other <i>(please specify below)</i>	<input type="checkbox"/>

If applicable, please enclose the relevant Education Psychologist's, medical, special needs or other reports in a sealed envelope marked 'confidential' for the attention of the School Nurse. Envelopes available from the Admissions Office.

Are there any special arrangements that your child may require for assessments?

Do you wish to apply for Bursary Assistance towards the fees?

Bursary assistance may be offered, subject to confirmation of financial status, and is subject to annual review. Details of arrangements for Bursaries and application forms can be requested from the Head of Finance and Estates.

Do you wish to apply for an Academic/Music/Sport/Art/Riding Scholarship?

Honorary Scholarships are available at 11+, 12+ and 13+. Details of the arrangements for assessment of scholarships will be sent to everyone who expresses an interest. Scholarships are awarded in recognition of excellence in a subject, **not** for financial support. Applicants are welcome to apply for a bursary and scholarships.

**DECLARATION**

We (as the holders of parental responsibility for him/her) request that the name of the above-named child be registered as a prospective pupil of the School and we enclose payment for the non-refundable Registration Fee of £75.

Cheques should be payable to "Queen Mary's School" or payment made by electronic transfer to:

Account Name: Queen Mary's School	Bank: Lloyds
Sort Code: 30-96-15	IBAN: GB11LOYD309602278642
Account Number: 02278642	BIC: LOYDGB21211
Reference: Pupil Name	

By signing this Registration Form we understand, accept and agree that:

1. registration of our child as a prospective pupil does not secure our child a place at the School but does ensure that our child will be considered to become a pupil at the School;
2. if our child is offered a place at the School, such an offer will be subject to the School's terms and conditions for the provision of educational services<sup>2</sup>, which will bind us (as the holders of parental responsibility for him/her) in the event (and from the moment) that we accept the place;
3. if applicable, the School may request from our child's present school or educational institution: (a) information and a reference in respect of our child; and/or (b) information about any outstanding fees and/or supplemental charges;
4. the School may, with reference to one or both of us: (i) undertake a credit check with a credit reference agency; and/or (ii) require you to provide the School's Bursar with a bank reference and/or an up-to-date credit report (including a credit score); and
5. the School may process any personal data about us (or either of us) and our child, including sensitive personal data about our child (such as medical details), for the purposes of:
  - (i) administering its list of prospective pupils;
  - (ii) its registration, selection and/or admission procedures, including as set out above; and
  - (iii) communicating with the parents of prospective pupils about the School and generally managing relationships between the School and its prospective pupils.

<p><b>Signed by:</b></p> <p>..... (signature)</p> <p>..... (print name)</p> <p>..... (date)</p> <p>..... (relationship to child)</p>	<p><b>Signed by:</b></p> <p>..... (signature)</p> <p>..... (print name)</p> <p>..... (date)</p> <p>..... (relationship to child)</p>
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Please return this completed form to:  
 Admissions, Queen Mary's School, Baldersby Park, Topcliffe, Thirsk, North Yorkshire, YO7 3BZ.

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<sup>2</sup> A copy of the current terms and conditions (known as the School's parent contract) is available for your information upon request at any time, but please note that the version of the parent contract supplied may be subject to change prior to the point in time when a place at the School for your child may be offered.